VISION CREDIT UNION
We see banking differently.

MAKE A DIFFERENCE

2027 Board of Directors

Application for Nomination

Applications close: January 8, 2027 at 3:30 p.m.

Apply here:

Vision Credit Union Board of Directors - Nomination Application – Fill out form

Be a Leader at Your Credit Union

Thank you for your interest in serving on Vision Credit Union's Board of Directors. This package explains the role, eligibility requirements, time commitment, remuneration, and fully electronic nomination process.

Important

Applications and all five supporting-member endorsements must be received electronically by January 8, 2027 at 3:30 p.m. Paper copies are not required.

In This Package

The Director Role
What Directors do and the responsibilities of Board service.

Who We Are Looking For
Skills, experience and perspectives that contribute to an effective Board.

Eligibility
The minimum qualifications each candidate must meet.

Commitment
Board and committee meetings, preparation, orientation and development.

Remuneration
Annual retainer amounts and expense treatment.

Electronic Application
Application, endorsement, consent and next steps.

Available Director Positions

Region	Available Position(s)	Term
Camrose/Daysland/Killam/Sedgewick	1	3 year
La Crete/Manning	1	3 year
Pincher Creek	1	3 year
Wainwright/Irma/Hardisty/Hughenden/Consort/ Edgerton	1	3 year
Wetaskiwin	1	3 year

Candidates must apply in the region where they are eligible to run under Vision Credit Union's bylaws and approved regional structure.

What Does a Vision Director Do?

The Board provides governance and oversight. Directors do not manage the credit union's day-to-day operations.

- Set and monitor Vision's strategic direction.
- Approve and oversee significant Board policies.
- Monitor financial performance, organizational risk and regulatory compliance.
- Review Board materials and prepare for meetings.
- Exercise sound judgment and contribute constructively to Board discussion.
- Maintain confidentiality and disclose actual, potential or perceived conflicts of interest.
- Participate in orientation, training and ongoing development.
- Act honestly, in good faith and in the best interests of Vision Credit Union.
- Consider the interests of Vision's membership as a whole.

Who Are We Looking For?

There is no single profile for an ideal Director. The Board is strongest when Directors collectively bring a broad mix of skills, experience, judgment and community knowledge.

Financial and Risk Financial literacy; risk oversight; audit and compliance.	**Governance** Governance and ethics; legal and regulatory knowledge.
Business and People Leadership; human resources; business and community experience.	**Strategy and Operations** Strategic planning; technology; credit union or financial services operations.

Candidates are not expected to possess every competency. The Nominating Committee considers each candidate's potential contribution to the needs of the Board as a whole.

Candidate Eligibility

Candidates must meet all applicable requirements under the Credit Union Act, Vision Credit Union's bylaws and applicable Board policies.

- Be a member of Vision Credit Union on or before December 31 of the year before the election.
- Apply in the region in which the member is eligible to run.
- Be and remain eligible for fidelity bonding.
- Have a good credit history.
- Not be an immediate relative of a current Director or Chief Executive Officer, as defined in the bylaws.
- Not be involved, individually or through ownership, in legal action or a dispute with Vision Credit Union or another financial institution.
- Not be a board member or sales representative of another financial institution, except as a representative of Vision Credit Union.
- Not be an employee or Director of a business selling competitive products or services.
- Not be in breach of a Director's oath of office, including confidentiality obligations.
- Not be in violation of Vision Credit Union's policies or bylaws.
- Be able to meet the attendance, preparation and participation requirements of the role.
- Meet all Director qualifications established under applicable legislation.

Immediate relative

For this purpose, immediate relative means a spouse or common-law spouse, child (including an adopted child), parent, sibling, grandparent, or the spouse of any of these individuals.

The Nominating Committee reviews each completed nomination and determines whether the candidate meets the applicable qualifications.

Board and Committee Commitment

Vision's Board generally meets nine times each year, or more often when required. Directors must also allow sufficient time to review materials and prepare before meetings.

Activity	Typical Commitment
Board meetings	Approximately nine meetings per year, plus special meetings when required.
Meeting preparation	Time to review the Board package and prepare for discussion and decisions.
Committee service	Directors may be appointed to one or more committees. Frequency varies by mandate and annual work plan.
Orientation	New Directors complete an orientation following the election.
Training and development	Ongoing learning through Board 360, courses, webinars, conferences or other relevant opportunities.

Board Committees

Audit & Finance

Oversees financial reporting, internal controls, audit processes and related compliance.

Risk & Governance

Oversees risk management and governance frameworks, relevant Board policies and evaluation processes.

Nominating

Oversees director nominations and elections and supports Board succession planning.

Other Committees

The Board may establish or appoint Directors to other committees as required.

Attendance

Directors are expected to attend and actively participate in Board and committee meetings. Vision's bylaws require Directors to attend at least 75% of Board meetings each year, subject to the exceptions and approval provisions in the bylaws.

Orientation, Training and Development

New Director Orientation

Newly elected Directors receive orientation to Vision Credit Union, Board governance, regulatory responsibilities and the expectations of the role. Orientation may include required documentation, introductions to key personnel, familiarization with Vision's operations and locations, and mentorship support.

Ongoing Development

Director education is a shared responsibility between each Director and Vision Credit Union. Learning opportunities may include:

- Board and committee experience
- Board 360
- Short courses and webinars
- Regulatory and governance education
- Conferences and industry events
- Leadership and communication development

Board 360

New Directors are expected to complete Board 360 within their first three-year term unless they have completed equivalent or more advanced training.

Important Expectations

Confidentiality

Directors must protect confidential information concerning Vision, its members, employees and operations.

Conflicts of Interest

Actual, potential or perceived conflicts must be disclosed and managed appropriately.

Conduct

Directors must comply with legislation, bylaws, Board policies, the oath of office and applicable codes of conduct.

Campaigning

Campaigning is not permitted at Vision branches or on other Vision property.

Director Remuneration

Vision Credit Union recognizes the time, preparation and responsibility involved in Board service. Directors are compensated through an annual retainer model rather than receiving payment for individual meetings or days of service.

Role	Annual Retainer
Director	$8,000
Committee Chair	$10,000
Board Chair	$12,000

Where a Director holds more than one role, the Director receives the annual retainer applicable to the highest role held, unless otherwise approved by the Board.

What the Retainer Recognizes

- Board and committee meetings
- Meeting preparation and review of materials
- Strategic planning
- Governance and regulatory responsibilities
- Ongoing learning and development
- Member and community awareness
- Other duties reasonably associated with Board service

Expenses

Approved training, development, travel and other reasonable out-of-pocket expenses related to Board service are addressed separately in accordance with applicable policy. Director remuneration and related costs are reviewed through Vision's annual budget and governance processes.

Ready to Take the Next Step?

Applications must be completed through Vision Credit Union's online nomination process.

Apply online

Vision Credit Union Board of Directors - Nomination Application

Deadline: January 8, 2027 at 3:30 p.m.

To Apply

1. Complete the online nomination form.
2. Upload a current resume or biographical summary.
3. Complete all eligibility declarations and acknowledgements.
4. Provide the names and contact information of five active Vision Credit Union members in good standing who support the nomination.
5. Electronically confirm the intention to stand for election.
6. Submit the completed application before the deadline.

In addition to completing the online nomination application, candidates must complete and submit the required CUMIS form. The CUMIS form is available with the nomination package and must be uploaded with the online application before the nomination deadline.

Need Assistance?

For questions or accessibility assistance with the online process, contact:

Nominating Committee
Vision Credit Union
Email: probinson@visioncu.ca
Phone: 780-672-1175

Paper applications are not required and will not form part of the standard application process.

Electronic Member Endorsements

Each candidate must be supported by five active Vision Credit Union members in good standing.

How It Works

7. The candidate provides the name, email address and telephone number of five supporting members in the online application.
8. Each supporting member receives an electronic endorsement request.
9. Each supporting member confirms support for the candidate and authorizes Vision to verify membership status and good standing.
10. All five endorsements must be received by the nomination deadline.

A nomination is complete only when

Vision has received the candidate's online application, all required supporting documents, all mandatory declarations and all five valid member endorsements by the deadline.

Important for Supporting Members

An endorsement confirms support for the candidate's nomination. It does not require the supporting member to vote for that candidate.

Vision may verify the identity, membership status and good standing of each supporting member.

Online Nomination Form

The online application will collect the following information.

Candidate Information

- Full legal name and preferred name, if applicable
- Residential address
- Telephone number and email address
- Vision branch and region
- Account number or other membership verification information
- Date or year membership began

Experience and Background

- Current employment or occupation
- Employment history
- Governance or Board experience
- Volunteer and community involvement
- Education, training and professional credentials
- Relevant skills and experience

Candidate Biography

Candidates will provide a brief biography for election communications if an election is required. Vision may apply a maximum word count and make formatting, grammar or consistency edits without changing the substantive meaning.

Supporting Documents

- Current resume or biographical summary
- Any additional document specifically requested in the online application

Candidate account information is used for internal verification and will not be published as part of the candidate's public profile.

Candidate Declaration and Consent

Each candidate will electronically acknowledge the following:

I confirm that I wish to stand for election to the Board of Directors of Vision Credit Union.

I declare that the information provided in my application is complete and accurate to the best of my knowledge.

I understand that I must meet the qualifications established under applicable legislation, Vision Credit Union's bylaws and Board policies.

I authorize Vision Credit Union to review and verify information reasonably required to determine my eligibility, including membership status, regional eligibility, credit history and eligibility for fidelity bonding.

I understand that incomplete, false or misleading information may result in my nomination being rejected or withdrawn.

I agree to comply with applicable nomination, election, confidentiality, privacy and campaigning requirements.

I consent to Vision Credit Union using approved portions of my application, including my name, photograph, biography and candidate statement, for election and member communication purposes if required.

☐ I have read and agree to the candidate declaration and consent.

Electronic Field	Entry
Candidate's full name	[Completed online]
Date submitted	[Automatically recorded]

Supporting Member Endorsement

Each supporting member will electronically complete an endorsement containing the following information and acknowledgement.

(Electronic endorsements are preferred. If one of your supporting members does not have an email address or is unable to complete the endorsement electronically, a paper endorsement form can be made available at their local Vision Credit Union branch.)

Supporting Member Information

- Full name
- Email address
- Telephone number
- Vision branch
- Account number or other membership verification information requested by Vision

Endorsement Statement

I confirm that I am an active member of Vision Credit Union in good standing and that I support the nomination of [Candidate Name] as a candidate for election to Vision Credit Union's Board of Directors.

I understand that this endorsement supports the candidate's nomination and does not require me to vote for the candidate.

I authorize Vision Credit Union to verify my identity, membership status and good standing for the purpose of confirming this endorsement.

☐ I confirm my endorsement of this candidate.

Electronic Field	Entry
Supporting member's full name	[Completed online]
Date submitted	[Automatically recorded]

What Happens Next?

1. Application review

The Nominating Committee reviews complete applications received by the deadline.

2. Eligibility verification

Vision verifies information required to determine whether each nominee meets applicable legislative, bylaw and policy requirements.

3. Candidate assessment

Eligible candidates may be assessed against the Board's identified competency and succession needs and may be interviewed.

4. Candidate information

Candidates may be asked to review public election material and provide a suitable photograph.

5. Election

If qualified nominees exceed the available positions, an election will be held using the method approved by the Board.

6. Results

Election results will be reported to members at Vision Credit Union's Annual General Meeting.

7. Orientation

Newly elected Directors receive orientation information and required documentation following confirmation of the results.

Election Details

Item	Details
Voting dates	February 8 and 9, 2027
Voting method/locations	Branch locations where the candidate is not acclaimed
Annual General Meeting	March 10, 2027
Independent ballot count	Vision Credit Union's Corporate Lawyers

Privacy and Use of Information

Information collected through the nomination and endorsement process will be used to:

- Administer the director nomination and election process
- Confirm candidate eligibility
- Verify supporting-member endorsements
- Assess candidates in relation to Board needs
- Prepare election and member communications
- Meet legal, regulatory, governance and recordkeeping obligations

Candidate information not required for election communications will be treated as confidential and accessed only by individuals who require it for these purposes.

Supporting-member contact and account information will be used to verify the endorsement and will not be published as part of the candidate's election material.

Information will be retained and disposed of in accordance with Vision Credit Union's approved information governance and records retention requirements.

Important Dates

Activity	Date
Nominations open	December 4, 2026
Incumbent intention deadline	December 4, 2026
Online applications close	January 8, 2027
Member endorsements due	January 8, 2027
Eligibility review	January 11-15, 2027
Candidate interviews, if required	January 11-15, 2027
Voting period, if required	February 8 and 9, 2027
Election results announced	March 10, 2027
Annual General Meeting	March 10, 2027
New Director orientation	TBD following AGM

Questions?

For questions about the nomination process or assistance accessing the electronic forms, contact:

Nominating Committee

Vision Credit Union
4938-51 Street
Camrose, Alberta T4V 1S3

Email: probinson@visioncu.ca